

# OLHCHH Community

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32333

Quarterly Progress Report #	32333	Grant Program	HIN
Report Quarter	Q1	Grantee Organization	City of Cleveland
Status	Closed	Type of Organization	City or Township Government
Grant Agreement Number	OHLNG0002-19	Organization Address	601 Lakeside Avenue Cleveland OH 44114 USA
		Start - Expiration Date (Original)	1/2/2020 - 5/30/2025
Report Period	Jan 1 - Mar 31	Start Date	1/2/2020
Year	2020	Expiration Date	5/30/2025
LOCCS Drawdowns This Quarter	\$0.00	Number of Projected Units	312
Total Match Provided this QTR	\$0.00	Total Grant Amount	\$9,700,000.00

## Grant Summary Progress

% of Pop Reached	100.00%	Overall Average Unit Cost	\$26,401.11
% of Assessments Complete	27.17%		
% Units Complete	9.94%		
% of LOCCS Complete	21.16%		

## Quarterly Score Summary

Number of Units Completed	0
Total Calculated Project Cost	\$0.00
QPR Average Unit Cost	\$0.00
Cumulative Assessments for This QR	0
Cumulative Units for This QR	0
Cumulative LOCCS for This QR	\$0.00

## High Cost Units

# High Cost Units - HH	0
# High Cost Units - Lead	0

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## QUARTERLY REPORT NARRATIVE OVERVIEW - SECTION A

Project Management ☒

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### HUD Section 3 Final Rule

Section 3 Worker Labor Hours	0.00		
Targeted Section 3 Worker Labor Hours	0.00	Section 3 Worker Labor Hours %	#Error!
		Targeted Section 3 Worker Labor Hours %	#Error!

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### A1: Start Up Activities

Status of Start Up Activities	Key Personnel – We have posted positions for the new Program Manager, Intake Specialists, and Inspectors. Initial Interviews were done in January and February for the Program Manager and Intake Specialists positions. Interviews for the Inspectors were put on hold due to the Corona Virus Pandemic. We are now completing final interviews for the Program Manager via webinar in hopes to have them in place by the end of May. A candidate for the Intake Specialist position has been identified and will be hired once we can resume the hiring process. We will begin interviews for the Inspectors within the next 30 days. Their hiring will be pushed back as a result of operational shutdown which has caused a delay in intake productivity.
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### A2: Obstacles to Performance

Obstacles and Measures	We had a delay due to the Environmental Review but the primary delay has been due to the Pandemic and subsequent shutdown of normal operations. Because of the change in how we are able to operate, it has delayed our ability to hire and get our RFP out to begin Outreach and Marketing by 2 months. In our best efforts to continue to try and move forward we have identified some properties in our High Impact Census Tracts that we have received applications for under our current 2017 Grant that we are using to start building our pipeline. We are also going through older applications to see if we can identify properties that were unable to move forward at the time that are in the census tracts.
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### A3: Efforts to Enhance

Efforts to enhance coordination	We have an RFP pending for Community Partners to provide Marketing, Education, Application Intake, Outreach and Community Events. We are also collaborating internally with the City Department of Public Health and the Building and Housing Department to identify homes that have children with an EBL or homes that have tested positive for lead paint.
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### A4: Contractor Availability

Availability of Contractors	We have 4 existing contractors and have 12 potentially new contractors for our lead programs. They have all taken Lead Abatement classes and are now waiting to take the tests.
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#### A4.1: Federal Funding Accountability and Transparency Act (FFATA)

FFATA

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#### A5.1: Key Personnel Changes

Changes in Key Personnel	No Changes
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#### A5.2: Work Plan, Benchmark or Budget Changes

Significant Changes	We have not made changes to the Work Plan, Benchmarks, or Budget at this time. However our timelines have been significantly impacted due to the Corona Pandemic.
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#### A5.3: Methods to Collect Program Data and Criteria used to Evaluate Performance

Methods to collect data	We have not collected any program data at this point but we have an Intake system that we have for our existing 2017 grant that all data is captured in. We are looking to upgrade to a universal application intake system that we will be able to capture data across Neighborhood Service programs. We will also be able to improve and further drill down our internal reporting capabilities.
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#### A5.4: Effectiveness of Financing Mechanisms

Effective Financing Mechanisms	We have worked with our internal IT Department to create an Intake Calculator that we use for multiple programs. This has simplified the process tremendously. The fortunate thing is that because we have been able to establish this tool internally we can update it as often as needed to fit the standards needed.
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#### A5.5: Efforts to create a lead safe housing registry

Efforts Undertaken	We do not have a lead safe registry within our department but the Building and Housing Department has a Lead Safe Housing Registry for Landlords that they maintains.
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#### A6: Jobs Created/Retained

Types of Jobs Created/Retained	2 Jobs retained. Program Manager and Financial Officer
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#### A7.1: Employment Baseline: Jobs existing at beginning of award

Grantee (J)	2	First tier sub-grantees/contractors (J)	0
Grant Start Date	1/2/2020		

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#### A7.2: Employment Baseline: Green Jobs existing at beginning of award

Grantee (GJ)	0	First tier sub-grantees/contractors (GJ)	0
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### A8.1: Job Creation and Retention: Jobs

Created in your Agency (J)	0	Retained in your Agency (J)	2.00
Created by sub-grantees/contractors (J)	0	Retained sub-grantees/contractors (J)	0.00

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### A8.2: Job Creation and Retention: Green Jobs

Created in your Agency (GJ)	0	Retained in your Agency (GJ)	0.00
Created by sub-grantees/contractors (GJ)	0	Retained sub-grantees/contractors (GJ)	0.00

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### A9: Environmental Review Quality Assurance Plans

Environmental Review QA Plans	<p>The Plans for the Environmental Review QA Plans will be as follows:</p> <ol style="list-style-type: none"><li>1. After the scope is developed the Rehabilitation Inspection/ Risk Assessor conducts a general review of available historic and environmental records regarding each individual project.</li><li>2. The Rehabilitation Inspection/ Risk Assessor assembles all document including tier 2 cover page</li><li>3. The ER packet is reviewed and signed by Program Manager</li><li>4. The ER packet is submitted to the Historic Compliance Officer for approval</li><li>5. When approved ER packet is forward to Compliance for approval</li><li>6. The tier 2 environmental review is completed by Elizabeth Mackey or Brendan Barrington.</li><li>7. QA and approval determination is made by the Compliance Supervisor and returned to LHRD program manager.</li></ol>
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### A10: Challenges

Challenges	<p>The challenges ahead will be getting back to normal operations to complete hiring and to get the RFP out. We have several potential partners who are ready to go and make an impact in the neighborhood. Another challenge as we've seen with our 2017 grant is that outreach and community application intake will be affected by the social distancing requirements and group restrictions. We are in the process of working on an electronic version of the application to be completed online to cut out the risk of transferring paperwork while also speeding up the process.</p>
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### QUARTERLY REPORT NARRATIVE OVERVIEW - SECTION B

Community Education, Outreach & Training	
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### B1: Activities and Events Completed

Completed Events	0	Attendees	0
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## B2: Effective Outreach Techniques/Methods/Materials/Formats

### Effective Outreach Techniques

We have not begun Outreach or marketing under this grant yet. However under our citywide 2017 grant, our existing outreach partner NLI did have events in the High Impact Neighborhood in January and February which produced 15 applications in the High Impact Census Tracts.

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## B3: Training Efforts Completed

Training Efforts 0.00

People Trained 0

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## QUARTERLY REPORT NARRATIVE OVERVIEW - SECTION D

Activities 

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### D1: Activities Conducted

Activities Conducted None

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### D2: Methods Used

Methods None

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### D3: Maintenance Plans for Units

Post Maintenance Plans None

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### D4: Evaluations and Units in Progress

Units Receiving Evaluations 0

Units Identified 0.00

Units in Progress 4.00

Units under Contract 0.00

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## System Information

Created By Damian Slaughter, 1/31/2020, 12:53 PM

Last Modified By Synaptic Admin, 5/15/2025, 2:10 AM

## Notes

### Quarterly Progress Assessment for Lead-Based Paint Hazard Control Grant Number O

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Last Modified 6/10/2020, 2:42 PM

Owner Jonnette Hawkins Simmons

Text Preview From: Simmons, Jonnette H Sent: Wednesday, June 10, 2020 2:41 PM To: tmenesse@city.cleveland.oh.us Cc: Haley, Lawrence <LHaley@city.cleveland.oh.us>;

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Subject: Quarterly

## Files

### ClevelandOHLNG0002-19\_Jan-Mar 20\_100

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Created By Jonnette Hawkins Simmons

### Work Plan 2019 Grant

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Last Modified 4/30/2020, 9:30 PM

Created By Lawrence Haley

### SF425 - 2019 Grant

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Created By Lawrence Haley